



Memorandum

To: Honorable Mayor Jeff Cheney and Members of the Frisco City Council

Cc: Wes Pierson, City Manager
Paul Knippel, P.E., Director of Public Works and Engineering Services
Shannon Coates, Director of Parks and Recreation

From: Ricardo Sánchez, Principal Planner - Parks

Date: February 21, 2023

Subject: Consider and act upon authorizing the City Manager to execute a Professional Services Agreement by and between the City of Frisco and Mesa Design Associates, Inc. to perform Design and Bid Package Preparation for the Downtown 4th Street Plaza. (Engineering/RS)

Action Requested: City Council consideration and approval of authorizing the City Manager to execute a Professional Services Agreement between the City of Frisco and Mesa Design Associates, Inc. in the amount of \$2,265,700.00 to perform Design and Bid Package Preparation for the Downtown 4th Street Plaza.

Background Information: This project includes advancing the conceptual design of the reconstruction of 4th Street between Oak Street and Elm Street and adjacent City-owned property to allow for a conversion to a plaza. The conceptual design of the plaza has been consistent with the elements identified in the 2018 Downtown Master Plan Update and will be the basis for preliminary and final design of the improvements to be performed under a general contractor.

Under the Professional Services Agreement, Mesa Design Associates, Inc. will design and prepare construction documents for the project to include pedestrian paving and flatwork, gateway elements, pedestrian seating areas with overhead shade elements, a restroom facility, water features, accent lighting, an overhead stage structure and landscaping.

In addition to the basic design services, the project includes audio/visual design of the stage components, 3D modeling of the plaza, public engagement, survey, geotechnical services, subsurface utility engineering, and franchise utility coordination.

The design of this project will start in Q1 2023 with an anticipated construction start of Q1 2024.

Financial Considerations: The Professional Services Agreement will be funded with bonds.

Legal Review: The Professional Services Agreement has been reviewed and approved by the City Attorney as to form and legality.

Alternatives: City Council could consider the following alternatives:

- Authorize the City Manager to execute the Agreement
- Deny authorizing the City Manager to execute the Agreement

Supporting Documents: Supporting documents include the following items:

- Project Location Map
- Professional Services Agreement

Staff Recommendation: Staff recommends approval.