



Memorandum

To: Honorable Mayor Jeff Cheney and Members of the Frisco City Council

Cc: Wes Pierson, City Manager
E.A. Hoppe, Assistant City Manager

From: Shannon Coates, Director of Parks & Recreation

Date: October 17, 2023

Subject: Consider and act upon authorizing the City Manager to execute a Professional Services Agreement with Design Workshop, Inc. to provide a site analysis and framework for Grand Park. (Parks & Recreation/SC)

Action Requested: Authorize the City Manager to execute an agreement between the City of Frisco and Design Workshop, Inc., in the amount of \$167,500.00, for a site analysis and framework for Grand Park.

Background Information: Staff is continuing to take steps to finalize the Vision and Guiding Principles for Grand Park. The Site Analysis and Framework deliverables will include components such as a project schedule/work plan, site analysis, market study and three (3) framework studies. This work is needed to continue the park planning process that will lead towards the development of the park.

Financial Considerations: The Professional Services Agreement will be funded through available bonds.

Legal Review: The Professional Services Agreement has been reviewed and approved by the City Attorney as to form and legality.

Alternatives: City Council could consider the following alternatives:

- Authorize the City Manager to execute the Professional Services Agreement
- Deny authorizing the City Manager to execute the Professional Services Agreement

Supporting Documents: Supporting documents include the following items:

- Professional Services Agreement

Staff Recommendation: Staff recommends approval.