



## Memorandum

**To:** Honorable Mayor Jeff Cheney and Members of the Frisco City Council

**Cc:** Wes Pierson, City Manager  
Rob Millar, Assistant City Manager

**From:** Kristi Morrow, City Secretary

**Date:** February 04, 2025

**Subject:** Consider and act upon adoption of an Ordinance ordering a Special Election to be administered by the Collin County Elections Administrator and the Denton County Elections Administrator on May 3, 2025, for the purpose of submitting to the qualified voters of the City of Frisco certain proposed amendments to the existing City of Frisco Home Rule Charter, in conjunction with the City of Frisco General Election and Bond Election; designating election day polling places and hours; ordering notices of election to be given as prescribed by law in connection with such election; providing for the appointment of election judges; authorizing the Mayor and City Secretary to take all actions necessary to comply with applicable election laws. (CSO/KM)

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**Action Requested:** City Council adoption of an Ordinance ordering a Special Election on May 3, 2025, to be administered by the Collin County Elections Administrator and the Denton County Elections Administrator for the purpose of submitting to the qualified voters of the City of Frisco certain proposed amendments to the existing City of Frisco Home Rule Charter.

**Background Information:** The Frisco City Charter specifies in Section 11.06 amendments to the Charter may be framed and submitted to the qualified voters of the City in a manner provided by the Constitution and the laws of the State of Texas as presently enacted or hereafter amended but no more than once every two (2) years.

Section 11.07(1) states at least once every six years the City Council shall appoint a Charter Review Commission that shall consist of ten citizens of the City who shall: (A) inquire into the operation of the City government under the Charter and determine whether any provisions require revision; (B) propose any recommendations it deems desirable to insure compliance with the Charter of the

City government; and (C) report its findings and present its recommendations to the City Council.

Having completed a comprehensive review of the City's Charter, the Charter Review Commission's report with recommendations were presented to the City Council at the December 3, 2024, City Council Meeting.

Twelve (12) propositions have been presented and are outlined in the attached Ordinance calling for the Special Charter Amendment Election. The Special Charter Amendment Election would be held concurrently with the City of Frisco General and Bond Election on May 3, 2025.

The deadline to order the election is February 14, 2025.

Polling Locations for Early Voting and Election Day are currently scheduled to be:

<b>Fire Station #5</b>	<b>Collin County</b>
<b>Fire Station #8</b>	<b>Collin County</b>
<b>The Grove at Frisco Commons</b>	<b>Collin County</b>
<b>Collin College Preston Ridge Campus</b>	<b>Collin County</b>

<b>Fire Station #4</b>	<b>Denton County</b>
<b>Fire Station #6</b>	<b>Denton County</b>
<b>Fire Station #7</b>	<b>Denton County</b>
<b>Denton County Government Center</b>	<b>Denton County</b>

**Financial Considerations:** Collin County estimated cost for this election is still not determined but is typically around \$60,000. Denton County estimated cost for this election is still not determined but is typically around \$60,000. Costs for both Counties could fluctuate due to the number of entities that call and share an election with the County which will not be known until after February 14, 2025.

**Board/Citizen Input:** The Charter Review Commission allowed citizens to speak at their regularly scheduled Wednesday meetings from June 2024 until October 2024. Council discussed the committee's recommendations at the December 3, 2024, City Council Meeting as well as the January 21, 2025, City Council Work Session and the October 1, 2024, City Council Work Session.

**Legal Review:** The Ordinance calling the Election was reviewed and provided by the City Attorney.

**Alternatives:** Council could choose to have additional meetings to discuss the Charter Review Committee's recommendations further or they could choose not to order the Special Charter Amendment Election, however action must be taken by February 14, 2025.

**Supporting Documents:** Ordinance calling the Special Charter Amendment Election.

**Staff Recommendation:** Approve the ordinance calling the May 3, 2025, Special Charter Amendment Election.